

**Meeting Minutes**  
**Sun City Hiking Club**  
**October 22, 2020 Board Meeting**  
**2:00 pm, 4329 N Coronado Drive, Patio**

1. Meeting was called to Order by Susan Dona at 2:04 PM.
2. Florence Representative Hezekiah Allen, Community Services Director joined our meeting and spoke to us about Poston Butte Park status. He said the park is now about 60% planned. There will be parking around, an entrance from Felix and classrooms available, where they plan to present information on early Native American culture and native species, as well as information on Charles Poston. He also indicated that the club could be very helpful in the revegetation project, where native species plantings will be made on old trails that will no longer be used. He expects that this project will be ready to begin in about a year.
3. Board Meeting Minutes for April and July Board Meetings were approved.
4. Treasurer's Report - Jim Boardman was unable to attend the meeting. Susan reported that she asked Jim to come up with an estimated budget for 2021 assuming our membership may be reduced by 50 members. Jim was unable to complete this estimated budget because he required more information. He needs potential expenditures from Bruce for coordinating and training hike leaders; from Bill Scott for new member orientation, first aid supplies, and radio maintenance; from Bill Brown for the website; and for social events (which will likely be considerably reduced due to COVID). Susan agreed to get him the information for the social events. Susan also asked us to develop a budget that represents the minimum we could live with and a version that represents what we need under normal (full membership) circumstances. This will enable the board to adjust the budget based on lower membership numbers due to COVID or normal/expected membership numbers.
5. Membership Report
  - a. How to proceed until Bernie's return - Bernie already has a plan for this, and she plans to be in Arizona on November 15th. Currently she has a friend who is picking up her mail and forwarding it to her. We have 5 new members, 2 who are fully processing and 3 who are pending. Our membership total is 264 with 3 members pending.

- b. Possible drop in membership due to detained Canadians - We should know by the end of the year approximately what our new membership will be and if we encourage Canadians who aren't selling by saying 'Even if you can't come down this year, keep your membership active for next year' perhaps the effect of the COVID won't be that bad.

## 6. Website Update

- a. Expenditures - Spent all website budget for this year including \$300 of the \$500 additional the Board allocated for this year. Bill Brown believes after we do a bit more work on the website, we can bring costs down to less than we were spending for our previous website developer.
- b. Improvements
  - Website is Secure now.
  - Hike Detail Sheets - Radiate (our website management company) wasn't able to make the data entry simpler, but was able to make the information on the website printable so we don't have to make and upload a separate pdf version for printing.
  - Liability and gas donation information was updated on all tables.
  - Liability information has also been updated on the Activities Liability Waiver on the website.
  - Trailhead GPS information is consistent across the website, and the location shows correctly on Google maps.
  - Liability Waiver is agreed to when member signs up as a member of the club and is renewed each year, so it does not need to appear on the sign-in sheet for each hike, which means each hiker doesn't need to sign the hike sheet for the hike.
  - The next step for Radiate is to enable printing of the hike detail sheet for each hiking event we create. If we have enough support hours left after this work, we will ask them to create a printable list of hikers and their emergency contacts. This will be used by the hike leaders when they are doing check-in at the trailhead.

## 7. Hikes, Hike Leader Status & Availability

- a. Exploratory hikes & fire damage analysis - Bruce Odegaard is going to set up a Hike Coordinator Meeting for 2 PM on Wednesday, Oct 28th to discuss current proposed hikes and make sure we have a hike leader for each and that the hikes are not in fire-damaged areas. Exploratory hikes will also be discussed. In addition, we will discuss In-Reach training and get back to Bill Brown on when the training will proceed.

- b. Outreach to members who may want to participate in smaller hiking groups that exploratory hikes offer - The Board agreed that exploratory hikes may prove interesting to those who want to hike in a smaller group during this unusual time.

#### 8. Structuring safe hikes during COVID

- a. Eliminate sign-in sheet (pens, paper, distancing) - Hike leaders will have a list of hikers and check them off on the list as they arrive for the hike. This way no one but the hike leader will be touching the pen or paper and can stay socially distant. Masks will be worn by all during this time but can be removed when on the trail. Social distancing will be enforced. Carpooling will be up to the individual hiker to arrange.
- b. Meet at trailhead or outside UC? - The Board agreed that we would meet at the Trailhead. If we have more than 10 people for a hike, we will divide into two groups (or more, if necessary), select hike leaders, and space hiking groups of 10 at 15-minute intervals. All hikers will be masked at the trailhead, but they can remove the mask while hiking. We will edit the rules for the Sedona Hiking Club and present these our members.

#### 9. In-Reach Instruction Scheduling

- a. Who, where, when? - Table for now - but initial training will likely be whoever is leading hikes during December. This information will be finalized on Oct 29th at the Hike Coordinator's Meeting and passed on to Bill Brown.
- b. There will be multiple hike day contacts programmed into the In-Reach devices for hike leader to contact if they encounter a problem on the trail. Susan Dona and Bill Scott will be the emergency contact for the first responders to reach in case they cannot reach the hike leader in a SOS situation.

#### 10. General Meeting

- a. How & where - Amphitheater by the Union Center. Don't think we need to schedule, but Tracy will check with Union Center to be sure. The meeting will be held at 4 PM. Tracy will make sure we have the Union Center's battery-operated microphone for the meeting.
- b. Election for Vice President and Secretary in December - Tracy will continue as Secretary; Bill Scott is ready to turn over his post as Vice President. We will ask for nominations for Vice-President and Secretary at the meeting on Nov 2nd.

c. Develop Agenda

- Call Meeting to Order
- Approval of Minutes from March 2020 meeting
- Nominations for Vice President and Secretary
- Membership Information - Reminder that Dues are due
- COVID Information and Updates
- President's Corner
- Adjourn

11. Meeting adjourned at 4:14 PM - Bill Brown moved for adjournment; Bruce Odegaard Seconded the motion and all members approved.